
Procedure for Evaluation of Candidates for Honorary Degrees

The Board of Trustees of the California State University allows campus presidents to nominate no more than two persons for an honorary degree in any given academic year. Guidelines for campus nominations call for the president, after consultation with the Executive Committee of the campus Senate, to establish a committee, including faculty representation, to review recommendations and to assist in the development and compilation of materials in support of nominations to be forwarded.

The Executive Committee of the Academic Senate will serve as the campus review committee to invite, receive, and evaluate campus recommendations for honorary degrees. Recommendations of persons to receive honorary degrees are encouraged from any member of The California State University community, including Trustees, the Chancellor, Presidents, faculty, students, administrative staff, alumni, campus Advisory Board members and other friends of The California State University. The Executive Committee may consult with an academic department/program or individual faculty or staff members with knowledge and expertise regarding the merits of a particular recommendation, or with members of the community, prior to submitting its recommendation to the president.

The Vice President for Academic Affairs will provide support in matters such as advice about procedures and assistance with the development and compilation of material in support of recommendations reviewed by the committee.

A campus-wide call for recommendations will be issued by the President in early September of each fall semester.

Recommendations must be received by the Executive Committee by the first Wednesday in November to be considered for an honorary degree at the following commencement in May. The Executive Committee will make its report to the President no later than December 15. These deadlines will allow time for evaluation, clarification, and the receipt of additional information, if required. Also, it will allow time for appropriate consultation on campus and consideration by the President before submitting a nomination to the

Trustees. The campus will thus be able to comply with deadlines specified in the annual call for nominations from the Chancellor's Office, which normally will want nominations for the February meeting of the Trustee Subcommittee prior to consideration and decision by the full Board of Trustees in March.

All material pertaining to recommendations for honorary degrees will be handled as confidential. No names of nominees will be included in any minutes of the Executive Committee.

Evaluations by the Executive Committee will be submitted to the President. Names of campus nominees approved by the Board of Trustees will be announced to the Academic Senate.