

AP / PROCUREMENT LUNCH & LEARN

February 5, 2025



Introductions

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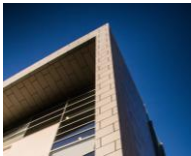
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AGENDA

- Purpose of Accounts Payable/Procurement Lunch and Learn
- CSUBUY
 - CSUBUY P2P Acceleration Project
 - What is CSUBUY P2P
 - Implementation Timeline
 - Marketplace (Demo)
 - Contracts Repository (Demo)
 - Student Agreement Migration Delay
- Future Lunch & Learns
- Important Resources
- Questions



Purpose of Lunch & Learn

- Create a forum to share important Accounts Payable and Procurement information, including, but not limited to:
 - Foster a culture of learning
 - Share expertise
 - Collaborate and learn
 - Review policy and updates
 - Review Procedures
 - Gather feedback



CSUBUY P2P is coming to CSUDH!

What is CSUBUY P2P?

The Procure-to-Pay (P2P) Project is the implementation of a strategic, standardized process that eliminates manual touchpoints and steps, resulting in efficiencies through automation, risk mitigation, and cost savings for the California State University.

CSUBUY P2P is a comprehensive procurement platform designed to optimize the entire procure-to-pay process, ensuring seamless and efficient transactions from sourcing to payment within the CSU system.



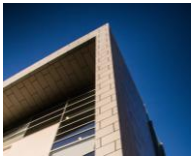
Benefits:

- **Streamline Procurement and Payment Processes**
 - Consolidate Data and Processes
- **Improve User Experience**
 - Electronic receipt of PO's and submittal of Invoices
 - Easy shopping and checkout for Campus Community
- **Better Data Quality for Decision Making**
 - Improved reporting capabilities
- **Increased Visibility**
 - Increased access to data and information
- **Continuous Improvement**
 - Increase efficiency and effectiveness



WHAT DOES THIS MEAN FOR CSUDH?

WHEN IS CSUBUY P2P BEING IMPLEMENTED?



Live Campuses

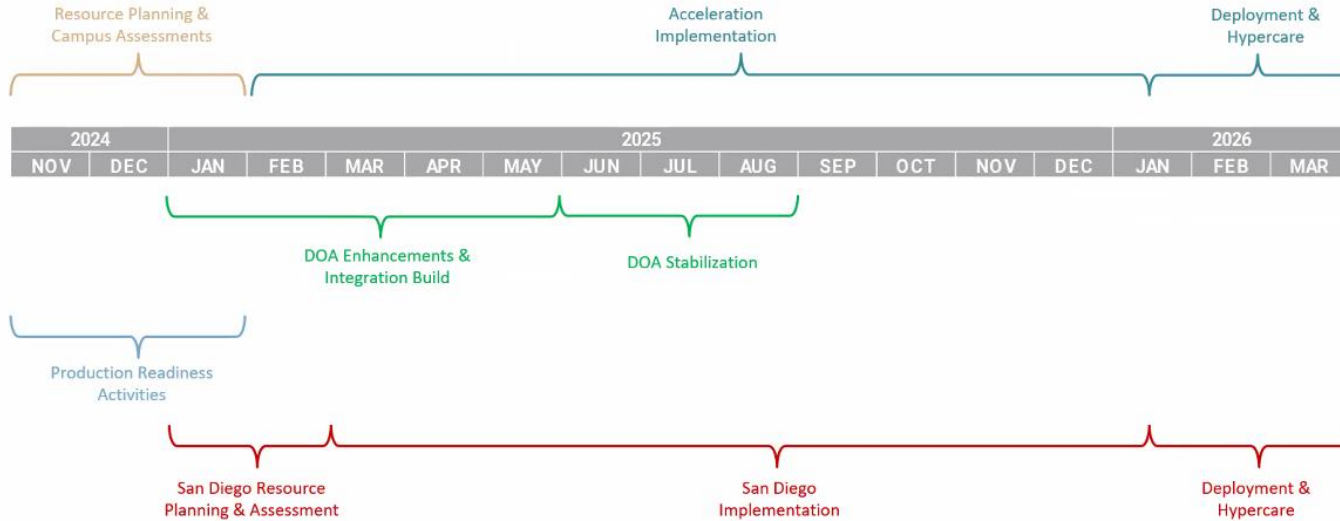
- Fresno
- Chico
- Bakersfield
- San Luis Obispo
- Chancellor's office
- Humboldt
- San Marcos
- Sonoma

Future Campuses

- San Francisco
- Monterey
- Stanislaus
- Maritime Academy
- Channel Islands
- East Bay
- Los Angeles
- Sacramento
- Dominguez Hills
- San Bernardino
- San Jose
- Northridge
- Fullerton



CSUBUY: Acceleration Timeline



<https://www.csudh.edu/procurement-contracts/csubuy/>

- Login Process
- Access Request Form
- Training Resources
- How to make purchases
- Contracts Repository

HOME / PROCUREMENT & CONTRACTS / CSUBUY

CSUBUY

CSUBUY

- COVID-19 Updates
- Facilities Leasing & Scheduling
- FAQ
- Forms & Resources
- Vendors
- General Contact Info

LATEST NEWS

University Art Gallery Presents "White Flags," An Installation By Finishing School

CSUDH Theatre Performance: "Kenneth Walker Dance Project"

CSUDH Theatre Performance: "Day Of Absence"

CSUBUY Marketplace

CSUBUY is replacing the existing ESM Campus Marketplace effective June 1, 2020.

- + What is CSUBUY?
- + Who is affected by the change?
- + Login Process

- Resources

- [CSU Training Outline - End Users \[PDF\]](#)
- [Supplier Descriptions \[PDF\]](#)
- [Access Request Form \[PDF\]](#)
- [CSUBUY Training Powerpoint \[PDF\]](#)
- [CSUBUY Training - Zoom Recording \[Video\]](#)

Program Administrator

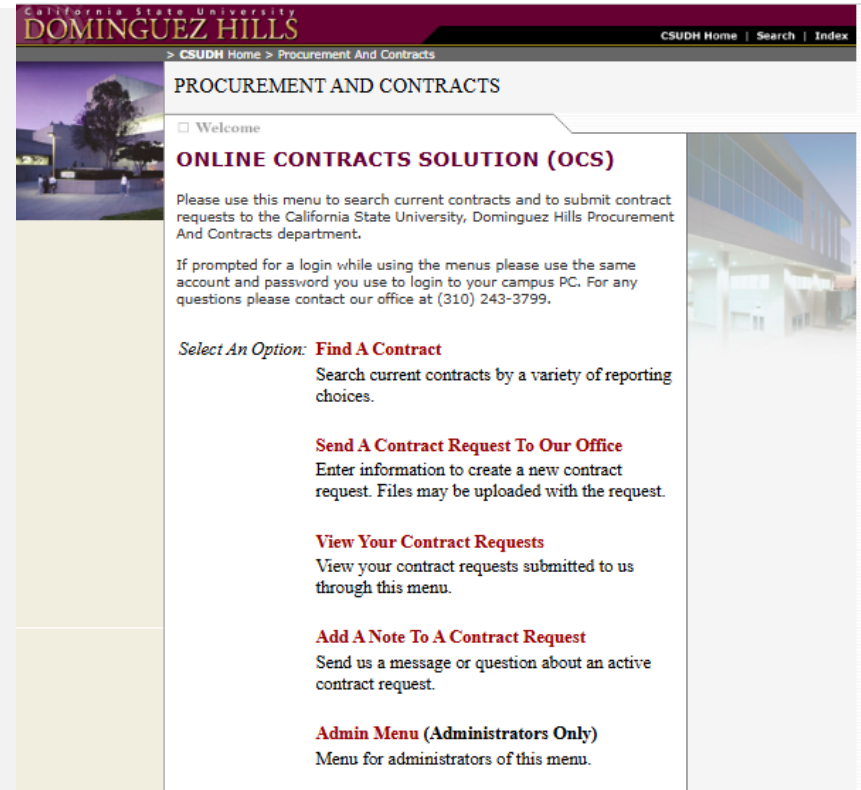
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Online Contract Solutions (OCS)

<https://dhpc.csudh.edu/Contracts/Default.aspx>

- Student Placement Agreements
- MOU's and Leases
- Login Process
- Finding a Contract
- Submitting a Contract Request
- Transition to CSUBUY Update



California State University
DOMINGUEZ HILLS
CSUDH Home | Search | Index

> CSUDH Home > Procurement And Contracts

PROCUREMENT AND CONTRACTS

Welcome

ONLINE CONTRACTS SOLUTION (OCS)

Please use this menu to search current contracts and to submit contract requests to the California State University, Dominguez Hills Procurement And Contracts department.

If prompted for a login while using the menus please use the same account and password you use to login to your campus PC. For any questions please contact our office at (310) 243-3799.

Select An Option: **Find A Contract**
Search current contracts by a variety of reporting choices.

Send A Contract Request To Our Office
Enter information to create a new contract request. Files may be uploaded with the request.

View Your Contract Requests
View your contract requests submitted to us through this menu.

Add A Note To A Contract Request
Send us a message or question about an active contract request.

Admin Menu (Administrators Only)
Menu for administrators of this menu.



Future Lunch & Learns

- Upcoming Sessions (Quarterly)
 - **2025**
 - Thursday - April 10th, 12:00 pm – 1:00 pm
- **Survey**
 - We want to hear from you!
 - Complete the Survey following this meeting and let us know what AP and/or Procurement topics we should discuss.
- **Recordings and PowerPoint Presentation**
 - Recordings and Presentations will be posted on the Procurement and Accounting webpages.
 - <https://www.csudh.edu/procurement-contracts/procurement-contracts/> & [Accounts Payable website](#)
- **Other Procurement Training**
 - February 21, 2025, 10:00 am to 11:30 am (Requisition Training, *more in depth*)
 - May 22, 2025, 10:00 am to 11:30 am (Procurement and Contracts Overview, Policy and Procedures)



Important Resources

- [Procurement and Contracts](#)
 - Access Recorded Training Sessions
- [Procurement Card](#)
- [CSU Contracts and Procurement Policy](#)
- [Accounts Payable](#)



Questions?



Contact Information

Thank You!

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