



HUMAN RESOURCES  
MANAGEMENT

## Fee Waiver Options - Fee Waiver Program

### *Career Development*

This option is designed for employees who are working on either a bachelor's or/and advanced degree. The program is designed to provide a framework for systematic professional growth and development. The primary responsibility for career development rests with the employee. Courses taken must be for academic credit to fulfill University or major degree requirements. Enrollment must be continuous as long as the employee remains in good academic standing and maintains a satisfactory progress toward the objectives outlined in the Career Development Plan.

### *Work-Related*

This option is designed for employees who desire to improve job skills or enhance knowledge for performing duties in their current position. An employee may also take courses to acquire new skills needed to perform newly assigned duties and responsibilities. Enrollment may be voluntary with the **approval of the appropriate administrator**. Position Description must be reviewed by Fee Waiver Coordinator to determine eligibility.