**Interview Rating Sheet**

**INDIVIDUAL TEAM MEMBER**

|  |  |  |  |
| --- | --- | --- | --- |
| Applicant Name: |  | | |
| Position Title: |  | Job #: |  |
| Department/Division: |  | | |
| Interviewer’s Name |  | | |

***Rate each response on a scale of 0 – 3:***

*0 – No response or can’t answer the question*

*1 – Basic answer (does not elaborate or provide much response to the question)*

*2 – Satisfactory answer (not quite perfect but the answer is adequate)*

*3 – Excellent (clear, concise, all points made)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
|  | | | | |
| Rating Scale | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | | | | |
|  | | | | |
| Rating Scale | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. **Diversity, Equity, and Inclusion: Select One** | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. **Behavioral Interview Questions: Select One** | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. **Career Development Questions: Select one** | | | | |
|  | | | | |
| **Rating Scale** | **0 –No Response/Can’t answer** | **1-Basic Answer** | **2-Satisfactory Answer** | **3-Excellent** |
|  |  |  |  |

|  |
| --- |
| 1. **Salary questions: Select one** |
|  |

|  |
| --- |
| 1. **Do you have any questions for the committee?** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Overall Rating Total** |  |  | **Recommended** |
|  | **Not Recommended** |

|  |
| --- |
| Overall comments: |
|  |

Interviewer Signature

*Thank you for participating in the interview process!*