



CALIFORNIA STATE UNIVERSITY, DOMINGUEZ HILLS

University Space Committee

ZOOM

Agenda

April 4, 2023, 2:00 PM – 3:00 PM

<https://csudh.zoom.us/j/85999568039?pwd=d21YNnVZcY1NWNN5U5CY2liZ3gvUT09>

**Tuesday, April 4, 2023**

2:00 pm	<b>Welcome – Deb Wallace</b>
2:05 pm	<b>Updates on Campus Space Inventory Assessment – Deb Wallace</b>
2:25 pm	<b>What we know thus far – Deb Wallace</b>
2:45 pm	<b>Updates on form for campus submittals – Deb Wallace/Sara Hariri</b>
2:55 pm	<b>Action Items</b>

**2022-2023 Committee:**

- Deborah Wallace, Vice President, Administration & Finance/CFO
- Addae Jahdai-Brown, Director of Residential Living and Learning
- Alicia Amerson, Associate Director, Housing Facilities
- Ana Castillo, Student Ambassador
- Dr. Bobbie Porter, Vice President, Chief Diversity, Equity & Inclusion Officer
- Cecilia Ortiz, Executive Director, Loker Student Union
- Dr. Christopher S. Monty, Chair/Professor, Department of History
- Edgar Mejia-Alezano, Executive Vice President, Associated Students
- Jane Gallegos, Fiscal Officer/HR Liaison, University Advancement
- Jessica Garcia, Director, Parking and Transportation
- Ken O'Donnell, Vice Provost
- Kevin Neal, Director of Corporate Sponsorships / Marketing & Community Engagement
- Monique Turner, Lecturer, Psychology
- Nathaniel Dotti, Project Production Coordinator/Space Analyst
- Obioha Ogbonna, ASI President
- Sara Hariri, Executive Director, I.T. Operations & Finance
- Susan Sanders, Deputy Chief of Staff
- Tracey Haney, Lead Academic Programs, Academic Affairs
- Tranitra Avery, Executive Director, Foundation
- Yvette Nava, Senior Analyst, Academic Scheduling & Facilities

Meeting Minutes: 3-7-23

Group Discussion

- Goal – Receive all data sheets for inventory of campus space by April 14<sup>th</sup>.

- Nate Dotti's departure
- Request form review, Sara H. made recommendation of OnBase system.

Action Items:

- Add Kenny Seeton to the next invite to discuss data for room entries, April 18<sup>th</sup>.  
 Megan Zullo
- Follow up with all Divisions to check in on status of datasheet research; is assistance needed  
 Megan Zullo
- Provide group with draft of fillable/OnBase request form.  
 Sara Hariri

List of attendees on Tuesday, April 4<sup>th</sup> Zoom:

- Deborah Wallace, Vice President, Administration & Finance/CFO
- Addae Jahdai-Brown, Director of Residential Living and Learning
- Cecilia Ortiz, Executive Director, Loker Student Union
- Dr. Christopher S. Monty, Chair/Professor, Department of History
- Edgar Mejia-Alezano, Executive Vice President, Associated Students
- Harmony Frederick, Executive Assistant and Manager of Strategic Initiatives, Student Affairs
- Jessica Garcia, Director, Parking and Transportation
- Ken O'Donnell, Vice Provost
- Kevin Neal, Director of Corporate Sponsorships / Marketing & Community Engagement
- Monique Turner, Lecturer, Psychology
- Nathaniel Dotti, Project Production Coordinator/Space Analyst
- Obioha Ogbonna, ASI President
- Susan Sanders, Deputy Chief of Staff
- Tracey Haney, Lead Academic Programs, Academic Affairs
- Tranitra Avery, Executive Director, Foundation