



**RTP REVIEW SCHEDULE FOR CYCLES I-IV  
2024-2025**

**Cycle I: Tenure-Track Faculty in their first year (Spring 2024 or Fall 2024 hires)**

**Abbreviated Review  
Professional Development Plan Due: 01/17/2025  
(Reviewed in Spring 2025) Hired with a two-year appointment**

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Dept/Division RTP Committee	01/21/2025	02/21/2025
Dept/Division RTP Chair (if applicable)	01/21/2025	02/21/2025
College Dean	03/04/2025	04/04/2025

**Cycle II: Reappointment of Tenure-Track Faculty in their second year**

**Full RTP Review WPAF Due: 09/09/2024**

<u>Level of Review</u>	<u>Review Begins</u>	<u>Review Deadline</u>
Dept/Division RTP Committee	09/11/2024	09/27/2024
Dept/Division RTP Chair (if applicable)	09/11/2024	09/27/2024
College RTP Committee	10/08/2024	10/25/2024
College Dean	11/04/2024	11/22/2024
Provost	12/02/2024	12/16/2024
University RTP Committee (as appropriate)	01/17/2025	01/24/2025
President	01/27/2025	02/10/2025
<b>Notice to Faculty of President's Decision</b>	<b>02/15/2025</b>	

**Cycle III: Abbreviated Review of Tenure-Track Faculty in their 3<sup>rd</sup>, 4<sup>th</sup>, or 5<sup>th</sup> year**

**Abbreviated Review- received a 2-year reappointment in the previous full Review  
Professional Development Plan and Brief Written Report (Reviewed in Spring 2025)  
Due: 01/17/2025**

<b><u>Level of Review</u></b>	<b><u>Review Begins</u></b>	<b><u>Review Deadline</u></b>
Dept/Division RTP Committee	01/21/2025	02/21/2025
Dept/Division RTP Chair (if applicable)	01/21/2025	02/21/2025
College Dean	03/04/2025	04/04/2025

**Cycle III: Reappointment of Tenure-Track Faculty in their 3<sup>rd</sup>, 4<sup>th</sup>, or 5<sup>th</sup> year of service**

**Full RTP Review- received a 1-year reappointment in the previous full Review  
WPAF Due: 10/01/2024**

<b><u>Level of Review</u></b>	<b><u>Review Begins</u></b>	<b><u>Review Deadline</u></b>
Dept/Division RTP Committee	10/03/2024	10/25/2024
Dept/Division RTP Chair (if applicable)	10/03/2024	10/25/2024
College RTP Committee	11/06/2024	12/06/2024
College Dean	01/02/2025	01/24/2025
Provost	02/04/2025	03/04/2025
University RTP Committee (as appropriate)	03/14/2025	04/11/2025
President	04/21/2025	05/19/2025
<b>Notice to Faculty of President's Decision</b>	<b>06/01/2025</b>	


**Full RTP Review- Tenure- 6<sup>th</sup>-year faculty  
WPAF Due: 10/01/2024**

<b><u>Level of Review</u></b>	<b><u>Review Begins</u></b>	<b><u>Review Deadline</u></b>
Dept/Division RTP Committee	10/03/2024	10/25/2024
Dept/Division RTP Chair (if applicable)	10/03/2024	10/25/2024
College RTP Committee	11/06/2024	12/06/2024
College Dean	01/02/2025	01/24/2025
Provost	02/04/2025	03/04/2025
University RTP Committee (as appropriate)	03/14/2025	04/11/2025
President	04/21/2025	05/19/2025
<b>Notice to Faculty of President's Decision</b>	<b>06/01/2025</b>	

**Cycle IV: Promotion to Full Professor**

**Promotion to Full Professor  
Full RTP Review WPAF Due: 10/01/2024**

<b><u>Level of Review</u></b>	<b><u>Review Begins</u></b>	<b><u>Review Deadline</u></b>
Dept/Division RTP Committee	10/03/2024	10/25/2024
Dept/Division RTP Chair (if applicable)	10/03/2024	10/25/2024
College RTP Committee	11/06/2024	12/06/2024
College Dean	01/02/2025	01/24/2025
Provost	02/04/2025	03/04/2025
University RTP Committee (as appropriate)	03/14/2025	04/11/2025
President	04/21/2025	05/19/2025
<b>Notice to Faculty of President's Decision</b>	<b>06/15/2025</b>	

Approved by:   
Cheryl Koos (Jul 1, 2024 10:58 PDT)  
**Cheryl Koos, Ph.D., Associate Vice President for  
Faculty Affairs and Development**

Date: 07/01/2024