

Temporary Faculty Pool

Department of XX or Program of XX

College of XX

**Position Description**

The Department of XX or Program of XX at California State University, Dominguez Hills (CSUDH), invites highly qualified, motivated, and well-organized, applicants for a pool of part-time teaching appointments.

At CSUDH, we celebrate and respect diversity in all forms that include every race, religion, gender, ethnicity, veterans, people with varied abilities, and members of the LGBTQ+ community. CSUDH is seeking applications from candidates who can demonstrate experience in teaching and working with individuals from diverse backgrounds and contribute to the University's mission, vision, and core values.

For more information: [Mission, Vision, and Core Values](https://www.csudh.edu/about/history-mission-vision/)

**Department of XX or Program of XX**

(Copy & Paste Department’s Information/Mission Statement

For more information: (Copy & Paste the Department’s URL)

**The Position**

The temporary faculty pool is continuously open, and positions are filled as needed, based on student enrollment and funding. Candidates may need to be available to begin teaching on short notice. The Fall term begins in late August and ends in mid-December; the Spring term begins mid-January and ends in mid-May. Opportunities for teaching during the Summer Sessions may also be available.

**Responsibilities**

Teach assigned upper division courses in the department’s curriculum and serve weekly office hours based on assigned teaching unit load.

**Qualifications**

**Required Qualifications**

* A Bachelor’s degree in the field relevant to the curriculum or related discipline.
* Preference will be given to candidates with prior teaching experience at the college or university level and who can furnish evidence of strong teaching.
* Applicants must have experience in teaching undergraduates from diverse ages, socioeconomic, cultural, and academic backgrounds.

**Preferred Qualifications**

* A Master’s degree in the field relevant to the curriculum or related discipline.
* A Ph.D. or extensive professional experience is required for teaching upper-division core courses (300- or 400-level).

**Employment Requirement**

Background Check

Satisfactory completion of a background check (including a criminal records check) is required for employment.  CSU will make a conditional offer of employment, which may be rescinded if the background check reveals disqualifying information, and/or it is discovered that the candidate knowingly withheld or falsified information.  Failure to satisfactorily complete the background check may affect the continued employment of a current CSU employee who was conditionally offered the position.

CSU COVID-19 Vaccination Interim Policy

The California State University (CSU) is committed to safeguarding the health and well-being of our students, faculty, staff, administrators, and the communities we serve, as well as maintaining higher education access and attainment for our students, as such, we embrace a comprehensive strategy designed to reduce the likelihood of transmission of the COVID-19 virus.  The CSU requires faculty, staff, and students who are accessing campus facilities to be immunized against COVID-19 or declare a medical or religious exemption if eligible.  Any candidate advanced in a currently open search process should be prepared to comply with this requirement. The system-wide policy can be found at: [CSU COVID-19 Vaccinations Policy](https://calstate.policystat.com/policy/11030468/latest/).

Questions about the COVID-19 Vaccination Policy may be sent to hrm@csudh.edu .

**Additional Information**

Initial rank and salary for lecturer faculty are based on professional experience and educational background and are determined by the hiring department. Most new lecturers are hired at the Lecturer A or B rank. As of July 2022, the classification salary ranges for the respective ranks are:
Lecturer A: $4,530-$6,056
Lecturer B: $5,405-$11,994
Lecturer C: $6,190-$13,172
Lecturer D: $7,794-$13,797

**Mandated Reporter Per CANRA**

The person holding this position is considered a ‘mandated reporter’ under the California Child Abuse and Neglect Reporting Act (CANRA) and is required to comply with the requirements set forth in [CSU Executive Order 1083](https://calstate.policystat.com/policy/10927154/latest/), revised December 24, 2021, as a condition of employment.

**How to Apply- To apply for this position, please click the "Apply Now" button on this page.**

A complete application is required and must include:

* Current Curriculum Vitae or Resume with contact information
* A one page Cover Letter including a Diversity Statement and Teaching Statement
* List of 3 references with contact information
* Unofficial transcripts (an official transcript will be required upon initial appointment)

For international transcripts, a United States Equivalency certification will be required.

A United States (US) Equivalency certification is required for earned/awarded/conferred foreign terminal degrees, which is from a foreign Academic Institution for foreign studies. The US Equivalency certification is used to validate foreign studies from an academic credential evaluation agency and is evaluated on foreign studies and deemed to be equivalent to degrees from the United States. The certification must translate the information in English, and confirm that your highest terminal degree is US Equivalent to a US terminal degree (i.e., Bachelor’s, Master’s, Doctorate’s, Doctor’s of Philosophy). The certification can be emailed to facultyaffairs@csudh.edu or mailed directly to the Office of Faculty Affairs and Development, 1000 East Victoria Street, WH-368, Carson, CA 90747.

**Closing Statement**

California State University Dominguez Hills is an Affirmative Action/Equal Opportunity Employer.  We consider qualified applicants for employment without regard to race, religion, color, national origin, ancestry, age, sex, gender, gender identity, gender expression, sexual orientation, genetic information, medical condition, disability, marital status, or protected veteran status.

For more information: [U.S. Equal Employment Opportunity Commission](https://www1.eeoc.gov/employers/poster.cfm)

Individuals with disabilities requesting accommodations under the Americans with Disabilities Act (ADA) may call the CSU Dominguez Hills Human Resources Office (310) 243-3771.

Clery Act crime statistics for CSUDH are available at [Campus Security Report (Clery)](https://www.csudh.edu/dhpd/clery/), or by calling University Police at (310) 243-3639.

Upon appointment, all candidates must furnish proof of eligibility to work in the United States.

The California State University is Smoke and Tobacco-Free.  Smoking, Vaping and other Tobacco use are Not Permitted anywhere on University property.  Education Code 42356, CCR Title 5, Article 9.

For more information see: [Smoke & Tobacco-Free](https://www.csudh.edu/breathe-freely/policy/)