



Campus-Wide Health and Safety Committee

July 26, 2023 - 11:00 am

Minutes

Welcome and Introductions

- Meeting began at 11:00 am. Members present: M. Williams, J. Scheffler, L. Broussard, S. Turkel, O. Faynor, C. Cooke, G. Hernandez, S. Momand, J. Manqueros, M. Lopez.

Minutes Review – Mike

- No changes were made.

Hand Sanitizers at Workstations – Mike

- The hand sanitizers for workstations have expired so they will need to be collected to remove them from the campus. Mike will have a drop off location to bring the hand sanitizers. Sophia mentioned a homeless shelter could use them.
- The Purell hand sanitizers in the hallways have not expired and are good until 2024.

W/C Review - Mike

- Last month a Unit 7 employee bent over and felt pain in the lower back near the athletic center.

Metrics – Mike

- Our injuries reduced from 39 total reported claims a year ago to 22 claims this year. This lowered our annual injury rate from 1.38% down to 0.81%, which is a 42% reduction. Unit 5 had the largest reductions in injuries and Units 8 and 9 also had reductions. We saw an increase with a few injuries to Faculty and a spike in Unit 6. The 2 largest types of injuries were Slips, Trips, Falls and Struck By.

Annual Strategic Plan Review and Brainstorm Goals and Planned Actions for Next FY – Mike

- This gets reviewed on a quarterly basis with Mike and VP Deb Wallace. The goal is to reduce injuries and illnesses on campus. It looks at the injury rates and injuries we had and the top 6 injuries by type and what to do to reduce these types of injuries. It looks at where the injuries are happening by job classification. Mike asked the group to help with this and brainstorm with suggestions to help plan for the next FY and have some ideas to put in this plan.



- Mike mentioned having a Defensive Driving Cart Safety Campaign and said it is important to secure loads in carts. Charles mentioned that a linkage in his small cart pulled out and his steering was lost.
- Sophia suggested a Healthy Back Campaign and finding out the status of your back first and then doing exercises to prevent injuries.
- Sarah said to look at the exterior of buildings for slips, trips, falls and Mike mentioned that custodial closets are full.
- Sarah also mentioned methods for reporting safety concerns. Mike said we have 2 locations at Library North and Welch Hall with information about reporting safety concerns.
- Miguel said at COE the carpet was shampooed at night and was still wet the next day causing a slip and fall with no injury and maybe custodial needs additional training. Mike mentioned having slip resistant soles on shoes can help and maybe using cones for warning or a fan for drying out the carpet.
- Gilbert said a rug was shampooed at night and was still wet causing him to slip on the tile floor but he was able to catch himself to prevent falling. There were no fans provided. Jon said to use signage for wet floors.
- Lee said to do the campaigns the same time each year.
- Miguel suggested having a Town Hall information session for Safety & Health and including topics such as slips, trips, falls and hazardous materials.
- Additional suggestions can also be provided later.

Open Forum – All

- Nothing to add.