



Campus-Wide Health and Safety Committee
March 23, 2023 - 10:00 am
Minutes

Welcome and Introductions

- Meeting began at 10:00 am. Members present: M. Williams, J. Scheffler, L. Broussard, S. Turkel, O. Faynor, S. Milton, S. Momand, J. Manqueros, K. Ha.

Minutes Review – Mike

- There were no questions on the minutes.

COVID - 19 Recent Changes to Face Coverings, Testing Out and Health Care Settings - Mike

- There is no longer e-mailing out notifications when there is a Covid case on campus and now it will be posted on the Toros Together page. If you are positive and after day 5 if there are no symptoms you can return to work and do not have to test out. On April 3rd wearing masks are not required in health care settings so masks will not be required at the Student Health Center.

Emergency Preparedness Manager – Ernie Fierro

- Ernie is the new Emergency Preparedness Manager and started work here in December. He is taking over for Nora Garcia. He was here for 2 months during the pandemic from Cal Poly but will now focus on the emergency management program instead of Covid. The department is responsible for making sure there are plans for a disaster or incident on campus. They will be doing drills and exercises and plans for students, faculty and staff. He oversees the floor warden program and getting the EOC team going again. He is involved with the emergency notification systems and the website will be getting updated soon. He is working on a video training module for emergency management and will focus on personal preparedness for everyone on campus.
- If departments need any special training let Ernie know. Khiem mentioned the personal emergency kit and says his kit is expired. Ernie said the employees would have to replace the expired items themselves because new kits are only provided during new employee orientation. Ernie will send out a notice to remind people to replace expired items. Shaun will pass on the information about the emergency kits for new employee orientation and to maintain the kit on their own. Ernie said there is an MOU with campus dining if there is a need to provide food on campus during an emergency. The emergency kit is designed to be



used for the first 24 hours. Mike said the two new buildings I & I and S & I have never had a floor warden program so it would be needed there.

3 M Fall Protection Awareness - Mike

- There was a fall protection training for Unit 6 from 3M. They came on site and brought a truck and did a fall protection demo for working at heights. It was good training.

W/C Review – Shaun

- In January there were 4 reported claims are 3 were incidents only. The Unit 5 reportable claim was from a Grounds worker who was sitting in a tractor and the vehicle was struck by a student's vehicle heading East from towards Central Ave.
- In February there were 2 reported claims. The University Theater employee did not require any medical care and was an incident only. The second one was a custodial injury and the employee was removing a carpet cleaner from the back of the cart and lifted the cleaner over the gate resulting in a shoulder strain. The gate should have been removed first and the cleaner could have been slid off the cart.

Metrics - Mike

- There were 2 injuries in Unit 5 so the injury rate has increased a bit but still lower than last year at this time.
- The injury in January was where the employee's tractor was struck by a vehicle. He was sitting off the road in a tractor and the car was traveling East in the morning and sunlight blocked his vision and struck the side of the vehicle. The 2nd injury was to the custodian who could have lifted the gate off the cart and slid the carpet cleaner off as opposed to lifting it over the gate.
- We are also working with custodial on a cost sharing project for a backpack vacuum. They are battery powered so there is no cord and you can sweep with the backpack vacuum because you just have the arm and do not have the whole vacuum on the ground. This should reduce strain to the shoulder.
- Unit 5 is still the biggest area for the injury rate. For injury by job class Unit 5 covers 44% of it. For injury by type struck by and slips, trips and falls is the largest.
- Sarah mentioned a faculty member fell down the stairs between WH and SHC in March. Mike said it was reported and the employee is out of work now and EHS will do an investigation. Sarah also mentioned the steps between the West walkway and LCH had caution tape on it and Jon saw a workorder signed off that the work was completed. Mike said the EHS webpage has a Safety Suggestion Notification added at the bottom to report anything.



- Khiem asked about maintaining elevators and stairs. Jon said elevators are maintained by a contractor for preventative maintenance and custodians walk the stairs and report hazards. If anybody sees any hazards regarding stairs they can report it also. Khiem said you cannot rely on custodians to spot and report stair hazards and that a professional should do that. Jon said the Trades are trained and can report elevator and stairwell problems.

Open Forum – ALL

- Jennifer asked if there are any safe disposal locations for sharps. She takes medicine in the day but there is not an area to dispose of the contaminated needle. Mike said maybe the medical provider can provide a sharps container or the Student Health Center can accommodate that. Mike will discuss it with the SHC.