Campus Systems Users Group (CSUG) – December 10, 2013 Meeting Notes

Members Present: Christina Baltazar, Constance Chambers, Adria Edwards, Loren Edwards, Kathy Elkins, Donelle George, Toni Haley, Tracey Haney, Akira Kanatsu, Kimberly LeBrane, Delores Lee, Ed Liao, Robert Masuda, Meghan McGarry, Juan Mejia, Terry Molano, Timothy Mozia, Yvette Nava, Cecilia Patz, Helen Remigio, Gentry Robertson, Ormond Rucker, Martin Simpson, Lisa Stallworth, Brian Thiele, Rakesha Thomas, George Toy, Frances Twillie and Sonya Winfield

The meeting was chaired by Bill Chang, Director, Enterprise Applications/CMS Administrative Information Systems, and Brandy McLelland, Director of Student Information Services and Registrar

MP 11.00
- HADHST ready for testing
- Apply to production on January 14, 2014; waiting to hear back from the Chancellor's Office
- Testing completed by January 7th (1 week before production date) which allows for retrofit or fix to be developed and to abide by the CO CMS lead time
- System will be down from 8pm to 12midnight

Testing Signoffs – Functional
- Every module has a functional
- There is a point person for each department
- Question asked: Can an Event Scheduling module added to PeopleSoft

CSUG Website
- Bill is in the process of updating the membership listing via deletions and additions
- The website will be revamped to look like the CSUDH website

Project Updates
- CHRS
  - Duplicate IDs (HECH)
    - A total of 400+ student IDs that need to be cleaned up
    - Helen Remigio will schedule a meeting with key people in January
  - Data Cleanup (HR)
    - _____
- Absence Management
  - February 2014 timeline; data to include accruals and benefits
- PeopleTools Upgrade
  - Production Go-Live Feb 7-8, 2014
  - Testing will be in HADHSTG (use PT 8.53.02.link)
  - Test for navigation, functionality, direct links, etc.
    - Bread crumbs will be across the top (new tool sets)
    - Left side menu will disappear to allow more information on the screen

- CFS Upgrade
  - Production Go-Live April 2014
- Data Warehouse
  - Dashboard built by January 2014
  - Go-Live March or April 2014

Project or Modification Request Process
- Looking to use existing "Request a Report" functionality as a base
- Build to capture request electronically
- Make it user-friendly
- Target Spring Term 2014
- Question asked: Can there be a definition of the reports available?
- There is a catalog fact sheet with the mostly used reports by department
- Persons can modify someone else's query
- Question asked: Can a private query be made so no one can alter an existing request?

Pre-Requisite Checking Functionality (Spring Term)
- _____

Questions:
- Can Query Training be provided for Beginners and Advanced?

Other:
- Active Directory in the works; will discuss in the next meeting
- Faculty will be able to view additional class roster information; pre-requisites. Ready to go in Spring 2014.

Next meeting: Tuesday, January 14, 2014 at 10:30am in the LSU