

Campus Systems Users Group (CSUG) – Tuesday, October 9, 2012 Meeting Notes

Members Present:

Christina Baltazar, Juan Carlos, Constance Chambers, Yuki DeSoto, Loren Edwards, Kathy Elkins, Michael Galant, Kalpana Kakulawaram, Ed Liao, George McCalmon, Timothy Mozia, Cecilia Patz, Helen Remigio, Gentry Robertson, Martin Simpson, Lisa Stallworth, Shelby Stueve, Brian Thiele, George Toy, Frances Twillie and Yvette Velarde.

The meeting was chaired by Helen Remigio, Supervisor, Student Information Services.

System Updates

Advising – Loren Edwards

- They are offering workshops this month – 2 per day. Freshman are attending.
- They are currently conducting a search for a full-time Advisor.

Class Schedule – Yvette Nava

- They have launched the Spring 2013 Class Schedule.
- They will begin production on the Fall 2013 schedule this month

Continuing Education (CEE) – Timothy Mozia

- There will be two winter sessions. The first session runs December 19, 2012 to January 18, 2013. The second session runs January 2 - 18, 2013.
- Registration for both Sessions runs from October 29, 2012 to January 2, 2013.
- The last day to drop is January 4, 2013.
- On-line and hybrid classes will be offered in Session 1.
- No modifications required by Yuki.
- Yuki turned on Spring for Tim.

EOP – Helen read Katrina's report.

- EOP applications will be accepted from October 1 through November 3, 2012.
- Their supporting document deadline is January 31, 2013.
- Decoding of To-Do List items will begin as of his week.
- Coding of EOP applicants under EOP Admission Tracking will begin once applicants complete the EOP Commitment Survey (provided after they attend an EOP Information Session, beginning in March.)
- AB540 students may now be admitted to EOP.

Technical – Gary Lo

- Gary is scheduling a meeting for this month. He asked everyone to make sure all their people come. He will send out an email notification

Other

- The question was asked if students can change their email address. The primary email address is the TORO email. Yuki asked Martin Simpson to check on this.
- Yuki introduced their new technical resources person for Human Resources, Payroll and Finance. Welcome Ms. Kalpana Kakulawaram.
- Helen informed the group that we are on-line with e-transcripts. We have received one transcript. We only receive transcripts at this point. We are not sending transcripts yet.
- Yvette asked Helen for some verbiage regarding e-transcripts for the Class Schedule. Helen will check on a description of e-transcripts for Yvette

Presentation – Financial Aid by Constance Chambers (Financial Aid)

- Ms. Constance Chambers made a presentation on Financial Aid data.
- The process begins with the FAFSA application.
- Financial Aid comes from State, Chancellor's Office, External and Internal Scholarships, Athletics and Federal Aid.
- We must report data to participate in Federal programs. It's the law.
- Aid comes in the form of State University Grants (SUG), Pell Grants, Direct Loans, Scholarships, Athletic Grants and many others.
- Remember – Data Matters.
- Scholarships and all aid are reported to the Chancellor's Office.
- Money comes from State, Chancellor's Office, Feds, Scholarships and Athletics.
- New Rule for 2013-2014 – SUG funds (FISAP and FADB) are no longer available if student is at 150 units.
- Reporting is annual. The report is due in September for the prior year.

Next meeting: Tuesday, November 13, 2012 at 10:30am in the LSU