

Petition for General Education/American Institutions Course Substitution



Complete one (1) form per request and submit with attachments as one (1) single .pdf document to [Dropbox](#).
Please print, type, or write legibly

Last Name: _____ First Name: _____
Address: _____ City, State, Zip : _____
Student ID #: _____ Email: _____@toromail.csudh.edu
Daytime Phone: _____ Evening Phone: _____
Major: _____ Estimated Graduation Term: _____

Check one:

General Education (select one area below)

Statutory Requirements (select one from the below list)

[General Education Area:](#)

[Statutory Requirements:](#)

Substitute Course Subject & #: _____ Title: _____ Units: _____

Where did you complete this course? _____

When (Term & Year): _____

Course description: Please attach Catalog copy or provide a link to the course description

Please also attach as much of the following as possible:

- Catalog copy showing the course meets GE/AI requirements at the previous institution
- Course syllabus of course taken outside of CSUDH
- Course learning outcomes of the course taken outside of CSUDH
- Copy of Academic Requirements Report

Please provide or attach any additional information relevant to this request.

Student's Signature _____

Date _____

Student Success Center Use Only:

Date of Consultation: _____

Advisor's Impact Statement/Comments:

Advisor's Signature: _____

Date: _____

For Office Use Only:

General Education Committee (GEC) Chair/ Department Chair Recommendation

Approve Deny

Comments:

Signature: _____

Date: _____

Undergraduate Studies Dean

Approve Deny

Comments:

Signature: _____

Date: _____